



Do you love cats? We do too!

Heaven on Earth is seeking a positive and self-motivated, photo-savvy individual who is eager to change the world and make a difference by applying their skills and abilities to help save cats and kittens in Los Angeles.

We are a mission-driven and hard-working group that thrives in a positive and cat-friendly environment.

Founded in 2000 with humble beginnings, Heaven on Earth's mission to this day remains consistent: to transform the lives of homeless cats through rescue, sanctuary, and new beginnings.

We adopt cats and kittens that we have rescued from Los Angeles City and County shelters and have been surrendered to us from private owners. Our medical team of veterinarians, trained staff, and volunteers treat cats and kittens with medical conditions, including momma cats and kittens, and underaged kittens. Our veterinary team at the clinic at the West Valley Animal Shelter provides no or low-cost spay/neuter services to owned animals through the City's voucher program. Our SpayShip Transport Program helps facilitate the spay/neuter of community and owned cats.

Do you love taking pictures of cats and kittens? How about dogs, puppies, or even people?

Heaven on Earth is seeking positive and energetic volunteers to take photos and videos of cats and kittens to be used in social media campaigns, emails, and as part of other outreach to help generate adoption and placement options for the cats and kittens in our care. Paid or volunteer experience taking compelling photographs and an understanding of professional photography techniques is preferred.

Photography Volunteer Responsibilities:

- Take photos and video footage of cats, volunteers, and staff on-site
- Edit and upload photos to a shared cloud-based drive
- Communicate with staff and volunteers
- Coordinating onsite visits
- Working with and around staff
- Handling cats and kittens and comfortable being around sick or injured cats
- Understand the work of Heaven on Earth, including our programs, mission, and history

Ideal skills include photography, lighting, cat and kitten handling; use of cloud-based software including G Suite; ability to edit and upload pictures to shared files; strong verbal skills; organization; professionalism; customer focus.

The position is based at our North Hollywood location and will be 10 hours per week. Tasks will be performed onsite and photo editing and upload can be performed remotely. This position works directly with the Finance & Development Coordinator and reports to the Executive Director.

Must have the ability to work in North Hollywood, California and with cats and kittens.

All current state and local COVID-19 protocols will be observed.